



Developing your business intelligence

The right knowledge with smartbuy® REPORT

smartbuy® REPORT creates superior business intelligence through the provision of standard and customised reports from smartbuy's® online procurement environment.

smartbuy® REPORT can be used to analyse purchasing trends, monitor compliance and develop future procurement strategies.

Importantly smartbuy® REPORT can immediately improve the management of your organisation's expenditure through a more detailed understanding of sourcing patterns, volume and value comparisons, cost centre reporting and purchases on and off contract.

The process of gathering expenditure data from existing and requested sources can be dramatically simplified using smartbuy® REPORT's single source procurement knowledge base, which provides expenditure profiling across multiple supplier, location and product categories.

Reports can be specifically tailored to your organisation's needs, for example, business unit and buyer transaction reports, category spend reporting, financial receipting reports, eProcurement savings reporting and quarterly expenditure reporting.

Reports include analysis and interpretation to help you adjust current activities and future strategic procurement planning.

Why smartbuy® REPORT?

smartbuy® REPORT is a valuable spend management and planning tool.

It gives your organisation access to highly relevant business information including expenditure activity reports which profile organisation wide expenditure against individual buyers. It also provides improved budget management capability through cost centre spend visibility, monitors purchasing activity, profiles value and volume for strategic negotiations with key suppliers and feeds reliable intelligence into procurement strategy development.

smartbuy® REPORT features

smartbuy® REPORT features the following:

- Reliable single source knowledge data base
- Analysis of procurement patterns to monitor compliance to contracts and suppliers
- Expenditure trend analysis to support strategic procurement planning
- Detail on supplier performance by reporting on product range, price, contract compliance and receipted delivery
- Support for KPI reporting against individual procurement plans
- Ability to track and report on savings achieved through eProcurement



Standard Suite of Reports

Report	Description
Expenditure Reports	
• Quarterly Expenditure Report	Monitor transaction commitments against budget through a quarterly snapshot of agency expenditure and improve financial management at a glance
• Business Unit and Buyer Transaction Report	Monitor Business Unit expenditure down to individual buyers, to assist in overseeing contract compliance and purchasing trends
• Business Unit and Supplier Transaction Report	Monitor overall expenditure to suppliers, delivering a high supplier spend analysis for contract and product negotiation
Item Reports	
• Items by Supplier Report	Monitor all items purchased, linked to suppliers, providing whole of agency commodity trends and product transparency
• Business Unit and Items by Supplier Report	Monitor all items purchased, linked to suppliers, providing Business Unit commodity trends and product transparency
• Financial Receipting Report	Track all goods and services Received within your organisation for invoice matching and payment compliance
Savings Report	
• eProcurement Implementation Savings Profile Report	Monitors eProcurement activity and provides information on hard and soft savings realised through the implementation of an electronic procurement solution.
Travel Reports	
• Quarterly Travel Expenditure Report	Monitor transaction commitments specifically for Travel against budget, through a quarterly snapshot of agency expenditure, improving financial management at a glance
• Business Unit and Buyer Travel Transaction Report	Monitor Business Unit Travel expenditure down to individual buyers, to assist in overseeing contract compliance and purchasing trends specifically related to Travel
• Detailed Travel Expenditure Report	Detailed tracking of all Travel activities and Travel expenditure providing whole of agency travel trends

Customised Reports are available upon request. Talk to your eBusiness Solutions Client Representative today.

The right smartbuy[®] solution for you

smartbuy[®] REPORT is one of the smartbuy[®] solutions. Organisations can choose just one solution or a solutions package that works best for their current needs.

Each smartbuy[®] solution is mature, robust, and fully scalable.

smartbuy[®] TRADE

smartbuy[®] TRADE is an entry level product for organisations new to eProcurement. It delivers a single source, easy to use, electronic product and service ordering system.

smartbuy[®] CONTENT

smartbuy[®] CONTENT allows organisations to work with suppliers to establish, standardise and maintain individual catalogues in addition to the existing NSW State Government contracts.

smartbuy[®] CONNECT

smartbuy[®] CONNECT creates a single entry point providing a one to many document exchange platform. It allows all procurement documents to be electronically exchanged from multiple buying agencies to multiple suppliers.

smartbuy[®] PARTNER

smartbuy[®] PARTNER is a project management and consulting service to assist organisations with eProcurement needs. smartbuy[®] PARTNER provides change management, business process re-engineering, learning and development and implementation services.

Find out more

To find out if your organisation can benefit from smartbuy's[®] eProcurement solutions, contact us on **1800 003 985** or at **ebs_supportdesk@commerce.nsw.gov.au**. You can also visit the smartbuy[®] website at **www.smartbuy.nsw.gov.au**

About smartbuy[®]

smartbuy[®] is an electronic procurement solution which helps organisations to purchase a broad range of products and services online, quickly, securely and efficiently. smartbuy[®] is available to all NSW Government agencies, state owned corporations, educational institutions, public hospitals and not for profit organisations. smartbuy[®] was developed and is managed by eBusiness Solutions, part of the Office of NSW Procurement for the NSW Department of Commerce.